

**CONFIDENTIAL**

**OFFICE OF SECURITY**

**PHYSICAL SECURITY DIVISION ACTIVITIES**

**JANUARY 1962**

**I**

**Headquarters security violations reported,  
investigated and charged**

48

**Overseas security violations reported and  
charged**

33

**TOTAL**

81

**Alleged violations investigated and cleared (Hdqrs. 30  
Overseas 9)**

39

**Foreign physical security surveys completed**

0

**Domestic physical security surveys completed (4 major  
2 minor)**

6

**Physical security guidance and support actions  
rendered at Headquarters for:**

25X1A

**Special foreign TDY physical security assignments  
(Man-days)**

11

**Special domestic TDY physical security assignments  
(Man-days)**

0

**Special security investigations completed**

9

**Special USIB investigations (Man-hours)**

98

DET	12	REV DATE	15 May 80	BY	025614
ORIG COMP	31	OPI	31	TYPE	30
ORIG CLASS	3	PAGES	3	REV CLASS	C
JUST	NEXT RPT 100180014#8TH: HR 10-2				

**CONFIDENTIAL****PHYSICAL SECURITY DIVISION ACTIVITIES - JANUARY 1962****II**

NSO Night Security Inspections (offices)	<u>1,547</u>
Other Security Matters Handled after hours by NSOs	<u>1,566</u>
Safe combinations changed	<u>414</u>
Safes Repaired	<u>278</u>
CIA Identification Processes Performed	<u>186</u>
Regular, Limited, Special and Maintenance Employees (GSA) Badges Issued	<u>769</u>
Visitor Passes Issued	<u>10,228</u>
General	
Processed by Receptionists	5,373
Processed by Guards	<u>1,644</u>
TOTAL	7,017
Applicants	876
Forgotten Badges	770
Deliveries	1,565
Armed Escort of Classified Material (Domestic Trips) (Man Hours - 40)	<u>6</u>

**III**

Safety inspections and investigations	<u>32</u>
Safety briefings, meetings and conferences	<u>35</u>

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**PHYSICAL SECURITY DIVISION ACTIVITIES - JANUARY 1962**

**New Building Site**

Contract Guards on Duty	<u>26</u>
Permanent type photographic badges issued	<u>102</u>
One-Day (non-photographic) badges issued during period	<u>438</u>

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SENDER WILL RECALL

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CENTRAL INTELLIGENCE AGENCY  
OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	DD(PPS)	7/13	XAC
2			
3			
4			
5			
6			
ACTION	DIRECT REPLY	PREPARE REPLY	
APPROVAL	DISPATCH	RECOMMENDATION	
COMMENT	FILE	RETURN	
CONCURRENCE	INFORMATION	SIGNATURE	

Remarks:

*Julie  
XAC*

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FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
Chief, Physical Security Division, OS	
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